City of Menlo

Regular City Council Meeting

March 1, 2017 – 7:00 pm

Clerk’s Office

Mayor Clarke called the meeting to order at 7:00 pm with, Miller Korradi, Culver, Miller, Behnken and Jacobson present. City Attorney Stewart was also present.

Behnken moved to approve the agenda. Korradi seconded the motion. All Ayes.

Mayor Clarke opened the Public Hearing regarding Budget Estimate Fiscal Year Beginning July 1, 2017 – Ending June 30, 2018. Earl Jacobson asked why the property tax levy was less for next year and the Clerk informed that it is due to no debt service levy next fiscal year and less special revenue levies.

With no other audience comments, and no written comments public hearing was closed.

After discussion about using general funds vs financing for purchasing a truck, Behnken moved to approve Resolution 2017-07 Adoption of Budget and Certification of City Taxes, Fiscal Year Beginning July 1, 2017 – Ending June 30, 2018, with Miller seconding the motion. Roll Call vote: Miller – Aye, Korradi – Aye, Behnken – Aye, Culver – Aye, Jacobson – Aye.

Jake Faust reported that he was repairing the oiler and needs to take it to Fox Welding to add extensions to cover more area. He also reported that Xenia had cleaned and patched the water tower, but is looking at possibly replacing it. Water pressure will be low for residents for a while.

Clerk reported that she has been working on the budget, grant applications and Multi-Hazard Emergency Operations Plan. She reported that a CD will be maturing in April and would like guidance as to how long to renew and if some should be added to it. She also requested approval to attend upcoming meetings with registration and mileage paid. Behnken moved, seconded by Korradi, that the Clerk is approved to attend the Data Technologies User Group meeting and the IMFOA meeting April 19-21, 2017 in Des Moines. All Ayes.

Jacobson moved, seconded by Korradi, to approve Southwest Iowa Pest Control to spray the entire building 4 times this year starting in April. All Ayes.

Charges for equipment, labor and nuisance fees were presented to the council for review. These charges will be used for billing residents when the city mows or cleans up property. After reviewing the charges, Behnken moved, seconded by Jacobson to approve the Equipment and Labor Charges with changes. All Ayes.

The city received two sealed bids for building fence at the Lagoon. The sealed bids were opened by Jacobson. Clarke Bros. bid was $1,466.82 and Sunds Fencing was $1,420. 45. After comparing the price of 1 wood and 2 steel posts vs 1 wood and 1 steel post, a motion was made by Jacobson, seconded by Behnken to accept Clarke Bros. bid. All Ayes.

Due to the resignation of the librarian, the Library Trustees will be advertising and hiring a new librarian. Wages will be dependent upon qualifications.

The Mayor and Attorney Stewart gave updates on nuisance properties. The Clerk is to send a letter to one resident about cleaning up garbage in their yard.

A letter from Ray Shelley’s attorney was reviewed and discussed. Mr. Shelley is asking for an extension from February 28th until April 30th to abate by removing all junk vehicles from 614 Second Street. His letter also stated that items 2, 5, 11, and 13 had been moved from the property. The council made the decision to not allow an extension. Attorney Stewart discussed the procedures that should be used for towing, storing, and selling the junk vehicles. Motion was made by Korradi, seconded by Behnken to use the rules under Title III, Chapter 8 of the Code of Ordinances of the City of Menlo, Iowa and under Iowa Code Section 321.89 for removal of abandoned vehicles to abate the nuisance junk vehicles from 614 Second Street. All Ayes. Behnken moved, seconded by Korradi to abate all remaining vehicles that had not already been moved from the property of 614 Second Street. All Ayes

Jess Jones complained about the semi-truck traffic on side streets. The Mayor said he would contact Flint Hills and have them post notice and call Kading’s.

Pastor Hill asked if the basketball rims could be replaced before the basketball camp in July. This will be looked at and done as soon as possible.

Behnken moved to approve the consent agenda, minutes of regular meeting 02-01-17, bills submitted for approval, and clerk reports, with Jacobson seconding the motion. All Ayes.

Miller moved to adjourn the meeting with Culver seconding the motion. All Ayes

Mayor Clarke declared the meeting adjourned at 8:35 PM.

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Michael Clarke, Mayor

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Attest: Shelly Quam, City Clerk

Bills Submitted for Approval

Salaries $4,559.05

IPERS 678.41

EFTPS (federal withholding) 1,171.04

State Withholding 176.00

Office of Auditor of State (audit fee) 475.00

Alliant (electric & gas) 1,571.74

Coon Valley Telephone 202.30

Data Technologies, Inc. (training) 285.00

First State Bank (backhoe payment) 1,442.85

Library (A. Murphy salary) 996.76

Midwest Partnership (yearly invest) 350.00

Office Depot (time cards) 24.38

Pathology Laboratory (drug screen) 70.17

Stewart Law (Feb. legal services) 443.00

Stuart Herald (Publications) 104.64

Stuart True Value (supplies & maint) 147.51

Wallace Auto (parts & supplies) 183.26

Verizon (cell phone) 76.53

Wellmark (health ins) 1,202.56

Wild, Baxter & Sand (legal services) 52.00

Xenia (water) 99.23

Total $14,311.43

Income – February 2017

General Fund $ 562.17

Road Use $3,655.44

Employee Benefits $ 104.70

Emergency $ 7.35

LOST $ 0.00

TIF $ .06

Debt Service $ 68.72

Sewer $ 0.00

Total $ 4,398.44